

Job Posting No. 058 – Heliport Specialist,
Aviation Planning and Advisory at Avia NG Inc.

Avia NG Airport Consultants represents the NextGen in airport consulting and brings together a unique team of experienced engineers, planners, technologists and pilots that share a passion for airports and aviation. We take pride in creating and fostering a work environment where each person is treated as an individual and not a number. This passion motivates and drives us to deliver timely, high quality and innovative services to our clients and business partners.

We like to think this has been the reason we've been growing so rapidly, because our employees are just as important as our clients. We treat all with integrity and foster transparency in our work - this is what fuels our success.

We are currently seeking a Heliport Specialist to join our Aviation Planning and Advisory group. The position is currently open for our Kitchener-Waterloo office, however alternative office locations may be available for the right candidate.

What are the perks?

Working with us of course!

As awesome as we are, we also make sure you're well compensated and rewarded for your performance with bonuses.

Is that all? Absolutely not, mediocre is not an option with us. We offer:

- RRSP - Company matching contribution
- 100% Company paid benefits
- Opportunities for growth and development
- Hybrid work policy and flexible hours

Why are we hiring?

Following the launch of a dedicated division for Aviation Planning and Advisory Services at Avia NG in 2022, our team continues to grow and with that growth we are finding new opportunities with our clients' coast-to-coast-to-coast and throughout the Caribbean. We are interested in hiring an experienced aviation consultant with a specialization in heliport services that can hit the ground running and deliver on the quality and exceptional value that our clients know us for.

The Aviation Planning and Advisory group focuses on providing planning services for airport and heliport infrastructure projects throughout Canada and the Caribbean. Our services include, but are not limited to, master planning, land use planning, terminal and facility planning, feasibility studies, cost-benefit analysis, airfield capacity evaluation, regulatory compliance audits, and operations advisory work. In addition, our team conducts numerous aeronautical impact assessments, advises on heliport siting and facility requirements, aeronautical zoning regulation, aircraft noise modelling, and site development planning. Our heliport services offering is a rapidly expanding business line, and we are looking for the right candidate to support our team and help grow the business.

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What does a typical day look like for a Heliport Specialist?

- Reporting to the Practice Lead for Aviation Planning and Advisory at Avia NG, the position would include being responsible for the preparation of planning studies for heliports as well as related aviation studies and assignments; advising on heliport design requirements; and project delivery. A greater emphasis on planning and design with a broad exposure to large-scale hospital heliport projects and heliport operations is required. The ideal candidate would have a background in facility planning, regulatory compliance, operations and/or engineering.
- Additional duties, commensurate with experience would include:
 - The position of Heliport Specialist will require the individual to work cohesively with others at Avia NG including Planners, Specialists, Engineers, and Project Managers in delivery of services to our clients;
 - Take a lead role in heliport projects and provide peer review and mentoring to intermediate/ junior staff;
 - Collect and interpret transportation data and statistics;
 - Work with the planning team in contributing to master plans and other planning studies;
 - Prepare aeronautical impact assessments, plan of construction operations (PCOs), meteorological assessments and other studies;
 - Prepare and/or oversee heliport design packages;
 - Conduct heliport design and regulatory compliance reviews;
 - Preparation of graphics, technical memos, and reports to communicate technical results and recommendations;
 - Prepare PowerPoint presentations;
 - Liaise with clients, project team members and authorities having jurisdiction regarding project requirements;
 - Undertake site visits to obtain relevant information and engage with operators and stakeholders;
 - Undertake the preparation and execution of public consultation events;
 - Preparation of technical reports, presentation drawings, PowerPoint presentations and the collection and collation of data and statistics;
 - Lead public and stakeholder engagement processes where applicable;
 - Assist in the development and preparation of figures, design drawings, and technical reports, etc.;
 - Maintain up-to-date knowledge of current Transport Canada, ICAO, FAA and related standards and recommended practices;
 - Enhance knowledge of requirements of reviewing agencies such as NAV CANADA and Transport Canada; and
 - Other duties as assigned or required.

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What do we need from you?

Our best fit for this role is an individual who prides themselves as a master of time management and multi-tasking with an eye for detail. They possess excellent communication skills and are able to take initiative independently.

Additional skills and experience we are seeking:

- University degree or advanced College diploma, or Master's degree in aviation, planning, engineering or architecture.
- Eight plus (8+) years of experience related to heliport planning, design and operations.
- Strong communications and report writing skills.
- Ability to analyze and interpret statistical data related to the identification of facility and infrastructure requirements.
- Demonstrated ability to prioritize/manage multiple project timelines.
- Mature, self-motivated individual possessing effective communication skills and ability to work in a team environment and/or independently with minimum supervision.
- Advanced experience with AutoCAD and the MS Office suite of programs (MS Word, Excel, Outlook, PowerPoint).
- Experienced in aviation regulatory compliance, project management, heliport planning and design, and public consultation.
- Possess experience and a level of comfort with large scale multi-discipline buildings projects, such as new Hospital projects with surface-level and rooftop heliport construction, and facility commissioning and certification.
- Well-versed in all of the typical planning and design tools of the profession.
- Sound foundational knowledge in design and operation of airport and heliport facilities.
- Experience working on both international and domestic projects.

This position may require periodic travel within Canada and internationally. All candidates are expected to have a valid driver's license.

How to Apply:

Interested Candidates should submit a cover letter and resume to careers@aviang.ca. Avia NG is committed to providing equal opportunity to candidates of all abilities. Should you require assistance during the recruitment process please message us directly through careers@aviang.ca.

We thank all applicants for their interest in Avia NG, however, only those selected for an interview will be contacted.

Feel free to check us out online at <https://aviang.ca/> or follow us on <https://www.linkedin.com/company/aviang.ca/mycompany/>