

February 10, 2022



Aviation Planner - Junior

Kitchener, ON CA

Posting No. 030

Category: Full-time

Avia NG is an airport consulting firm specializing in airport planning, design, contract administration and construction phase services. We operate from four (4) offices throughout Canada and serve airports, governments and private clients throughout Canada and abroad.

Avia NG recently expanded its range of services with the formation of a designated division for Planning and Advisory. The new Aviation Planning and Advisory division is focused on providing planning for airport and heliport infrastructure projects and related services including but not limited to master planning, land use planning, terminal and facility planning, feasibility studies, cost-benefit analysis, airfield capacity evaluation, regulatory compliance, and operations advisory. In addition, our team offer services in aeronautical impact assessments, zoning regulation, aircraft noise modeling, and site development planning.

Avia NG is seeking qualified applicants for a junior Aviation / Airport Planner position with our teams based in Kitchener-Waterloo and Calgary.

Avia NG recognizes the importance that our team members play in the successful outcome of infrastructure projects. We offer a competitive benefits and compensation package that includes health and dental benefits, RRSP matching program, referral bonus available, bonus and profit-sharing program, and opportunities for professional development.

RESPONSIBILITIES:

- Work with Aviation / Airport Planners, Professional Engineers and Project Managers in the preparation of planning studies for airports and heliports as well as related aviation studies.
- Specific tasks include assisting in the preparation of Airport Master Plans, Airport Land Use Plans, functional program requirements, conceptual layouts of airport airside and landside infrastructure and other planning studies.
- Assist in the preparation of technical reports, presentation drawings, PowerPoint presentations and the collection and collation of data and statistics.
- Participate in public and stakeholder engagement programs.
- Conduct aeronautical impact assessments.
- Assist in the development and preparation of figures, design drawings, and technical reports, etc.
- Maintain up-to-date knowledge of current Transport Canada, ICAO, FAA and related standards and recommended practices.
- Enhance knowledge of requirements of reviewing agencies such as NAV CANADA and Transport Canada.
- Other duties as assigned or required.

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This position may require periodic travel within Canada and all candidates are expected to have a valid drivers license.

QUALIFICATIONS/EDUCATION REQUIREMENTS

- Bachelor's Degree, equivalent advanced College diploma, or Master's degree in aviation management, planning or a related field.
- Minimum three (3) years demonstrated experience in airport planning.
- Strong communications and report writing skills.
- Demonstrated ability to prioritize/manage multiple project timelines.
- Mature, self-motivated individual possessing effective communication skills and ability to work in a team environment and/or independently with minimum supervision.
- Demonstrated experience with AutoCAD, AviPLAN, and the MS Office suite of programs (MS Word, Excel, Outlook, PowerPoint).
- Working knowledge of airport planning standards and recommendations.
- An interest in airports/aviation is considered an asset.

Interested candidates should submit a cover letter and resume by email to info@AviaNG.ca. Avia NG is committed to providing equal opportunity to candidates of all abilities.

We thank all applicants for their interest in Avia NG; however, only those selected for an interview will be contacted. Primary Locations include: Kitchener-Waterloo, Ontario and Calgary, Alberta.